



# Village of Pleasant Prairie Police Department Open Records Request Procedures

## Location

Pleasant Prairie Police Department  
8600 Green Bay Road  
Pleasant Prairie, WI 53158

## Hours of Operation

Monday –Friday      7:30 A.M. to 4:30 P.M.      (Except for Holidays)

## Records Fees

General Reports	\$ .25 / page
Accident Reports	\$5.00 via Crashdocs.org
Audio	\$15.00
Photos	\$15.00 (<=7 Photos \$2.00 / Photos)
Video	\$15.00
USB Storage Drive	\$4.00 16GB    \$5.00 32GB    \$7.00 64GB

## Records Retrieval Methods

In-Person      E-mail: [Records@pleasantprairiewi.gov](mailto:Records@pleasantprairiewi.gov)  
United States mail      Fax: 262-694-7729  
Telephone: 262-948-8912

## Records Custodian

Chief David Smetana